

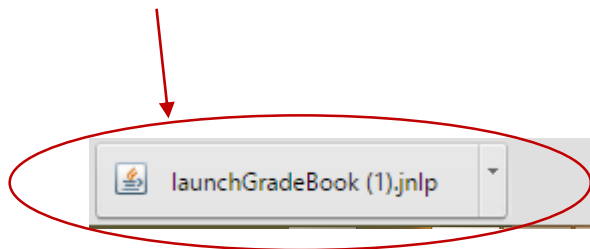
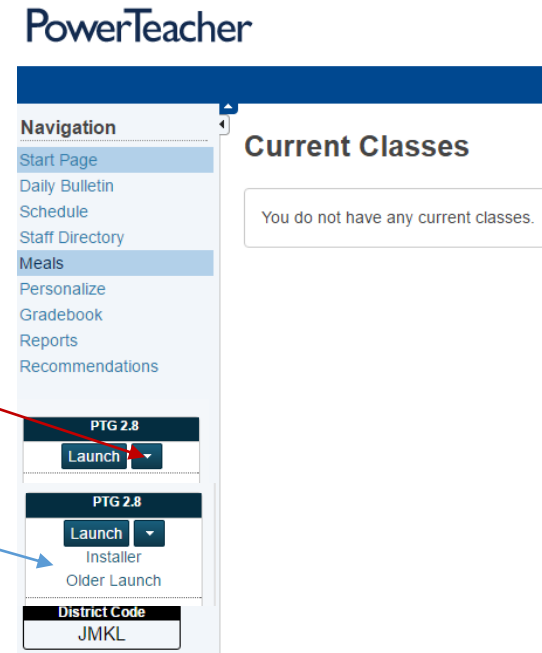
Quick Gradebook Launch

Step 1. Log into Power Teacher

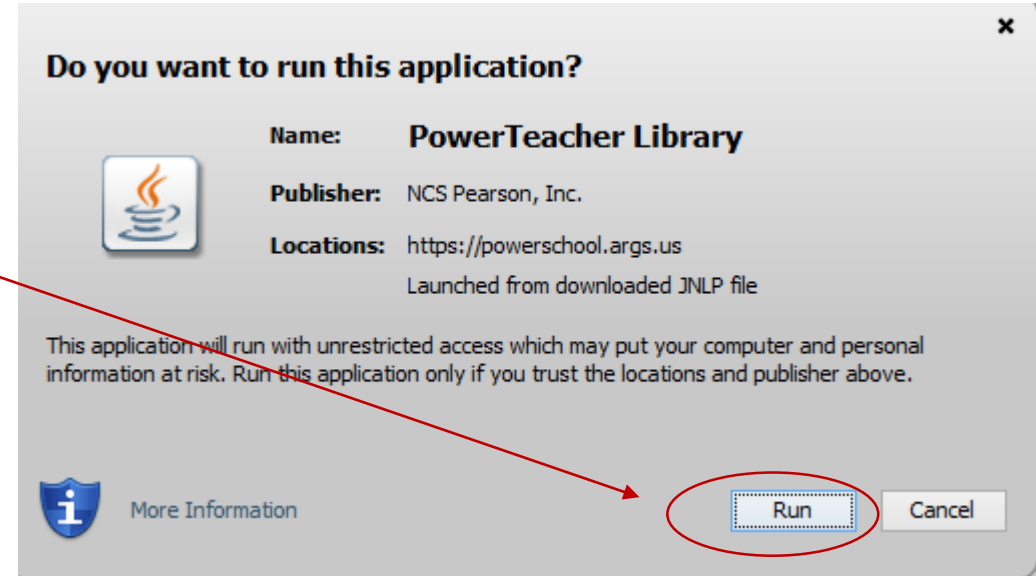
Step 2. Use the pull down arrow by Launch

Step 3. Click on Older Launch

Step 4. In downloads, click on LaunchGradebook.jnlp



Step 4. Click on Run



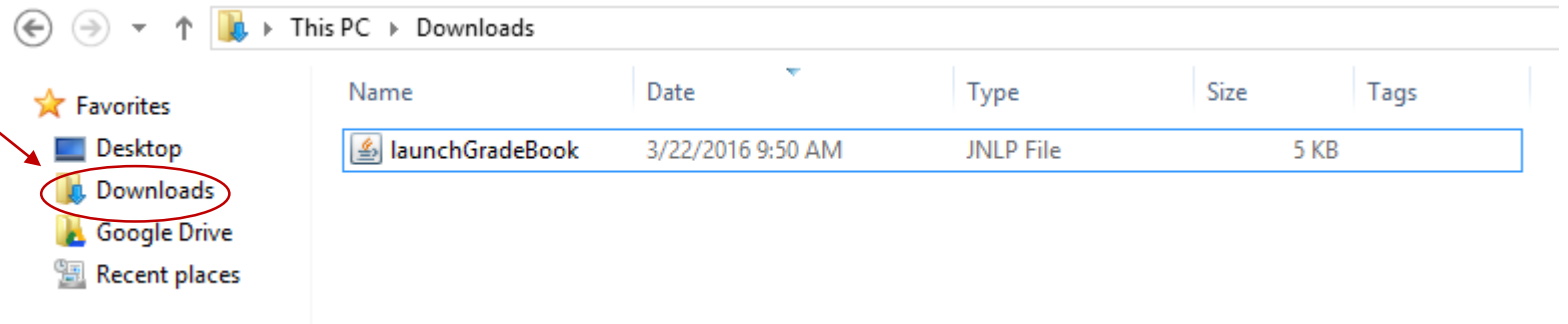
NOTE: If you would like to create a desktop shortcut for ease of access, follow the directions on the next page.

Create Desktop Shortcut

Step 1. Click on System Tray Folder



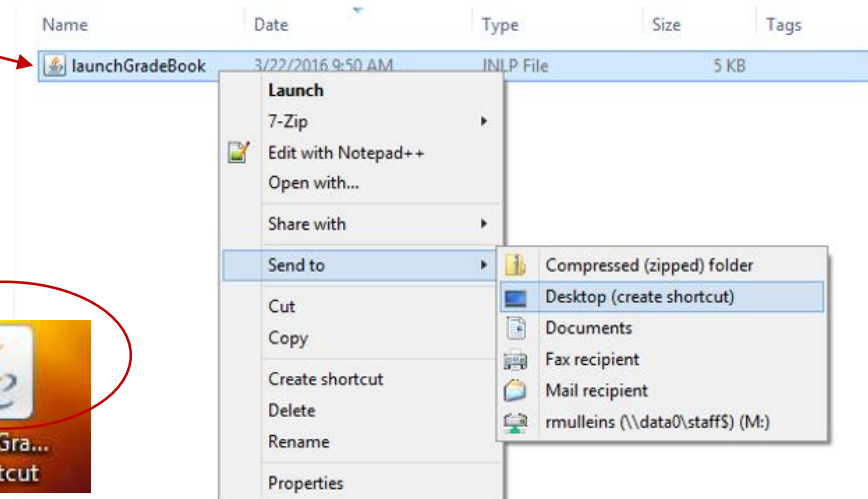
Step 2. Click on Downloads



Step 3. **Right Click** on LaunchGradeBook

Step 4. Click on **Send to**

Step 5. Select **Desktop (create shortcut)**



Step 6. Go to your desktop and click on Desktop Shortcut



Step 7. Select RUN in Java popup box to start Gradebook.